



Continuous Learning Plan

2019-2020

1. Describe how you will deliver continuous learning opportunities for all students including special student populations.

1. Teachers proactively send emails to students' parents to inform them of the material that will be covered during that day.
2. Teachers will also send videos to the students where they will personally be appearing in the video and explaining to students what will be covered and provide instructions regarding schedule for follow-up virtual sessions such as Zoom.
3. Teachers have office hours for parents and students to communicate with them daily to address questions and concerns regarding material taught remotely.
4. Special-Ed teachers will be in contact and working with students and their parents to ensure that special student populations continue to receive worksheets and materials required for proper instruction.

2. Describe how your district communicates expectations for continuous learning implementation to 1.) students, 2.) families, and 3.) staff.

School administration sends out an email to parents explaining how we will be teaching and following up with the students. Similar communication is sent to parents via the school messaging. Parents have all study materials including books, workbooks, and worksheets, in addition to all online resources we commonly use. We then follow-up with parents and students to ask if they need clarity on anything or if they have any questions we can answer for them. We provide them with a phone number where they can call anytime throughout school hours, in addition to the email address used for around-the-clock communication, to discuss any concerns or questions they have. Lastly, we communicate with staff via email, Zoom, teachers' chat room messaging, and phone. We have a standing weekly Zoom call with all staff members where we discuss lesson plans, upcoming announcements, issues that need to be addressed, and student progress.

3. Describe student access to academic instruction, resources, and supports during continuous learning.

We have sent all books, workbooks, and instructions home to all students. Students also have continuous access to online resources such as IXL, Kids A-Z, Khan Academy Kids, and Brain Pop. Teachers teach remotely and follow closely with their students via Zoom, Skype, YouTube, and email.

4. What equipment and tools are available to staff and students to enable your continuous learning plan? Please list.

For Students:

- Laptops
- Headphones
- Textbooks and workbooks
- Access to IXL and other online resources

For Staff:

- Laptops
- Headphones
- Teachers' lesson manuals and curriculum books
- Access to IXL and other online resources
- Teachers have office hours for parents and students to call.

5. Describe how educators and support staff are expected to connect with students and families on an ongoing basis.

Teachers send emails and videos to parents explaining what will be covered for that day. Parents will ensure that students will view videos sent to them and attend the Zoom sessions. Parents make sure that the classwork assigned to the student is completed. To verify completion, parents take a picture of the completed assigned work and send it back to the teacher for feedback and grading.

6. Describe your method for providing timely and meaningful academic feedback to students.

Students do their work and send copies of the completed work via WhatsApp or by scanning and sending via email to teachers. Teachers grade and provide feedback by sending messages to parents.

7. Does your continuous learning plan provide an avenue for students to earn high school credits? If so, describe the approach.

N/A. Our school is elementary grade levels.

8. Describe your attendance policy for continuous learning.

Teachers take attendance via Zoom and Skype meetings, then log the attendance into the school system, "Gradelink". For the students who has a difficulty accessing the meetings on Zoom or Skype, the attendance will be based on completing and submitting the assignment.

9. Describe your long-term goals to address skill gaps for the remainder of the school year.

We want to ensure that students have every opportunity to continue to develop and address any skill gaps that they may have. With that said, we are planning to send summer packets with the students and provide them with online resources, so they continue learning and developing their skills throughout the summer.

10. Describe your professional development plan for continuous learning.

We are planning to have multiple virtual training sessions in the coming weeks. We already have confirmed training sessions scheduled for April 27, 2020 and May 4, 2020. In addition, we are planning to have PD in July 2020.